

## Pro-Core Teacher Personalized Assessments and Reports

**NOTE:** This section contains instructions for both **Clever** and **non-Clever** users.

### Teacher Personalized Assessments (TPAs)

Teachers may create Teacher Personalized Assessments (TPAs) for their classes using a bank of questions from Pro-Core' Form A and Short Cycle Web Assessments (SCWAs). All Pro-Core questions are directly aligned to the state's most recent Learning Standards in Reading/ELA, Mathematics, Science, and Social Studies.

- TPAs may also be built in collaboration with other teachers and shared with other teachers in their school or district.
- Teachers may submit their own test items for entry into the Pro-Core database.

*Customized Student Assessments* may be administered to students and computer-scored in the same manner as regular SCWAs. (See pages L-7 f.)

### Create TPAs for Student Assessment

In the teacher Dashboard Menu bar, click on **Assessments** and select "Create Personalized Assessments" from the drop down menu. Type a unique **Title**; then select a class **Subject**.

**NOTE:** The TPA is *not Student Active* by *default*. Selecting "**Yes**" indicates you want your students have access to your test. You can wait to student-activate the test until you want it to appear in your students' list of assessments.

There are additional choices available for your Student Assessment, including adding a periodic table, formula sheet, or online calculator. You may select whether students may take the assessment only one time. If this is *not* checked, students may re-take the assessment as many times as they would like, but only once a day. You will be able to see the results of all their trials.

You may also select the questions to be shuffled in a different order for all students (highly recommended), or if you want text-to-speech to be activated for your test.

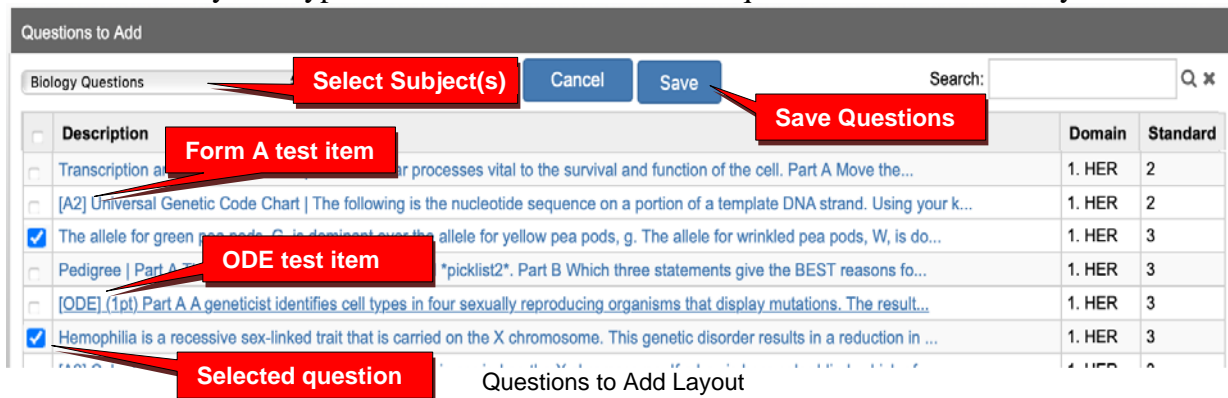
The screenshot shows the 'Create Personalized Assessment' form in a web application. The navigation bar at the top includes 'Dashboard', 'Students', 'Assessments' (highlighted with a red circle), 'Assessment Result', 'FAQ', and 'Reports'. The form title is 'Create Personalized Assessment'. Below the title are two buttons: 'Save' and 'Update' (with a right-pointing arrow between them). A red callout box labeled 'Share' points to the 'Share' checkbox. Another red callout box labeled 'Create a TPA' points to the 'Create Personalized Assessment' link. A third red callout box labeled 'Save or Update' points to the 'Save' and 'Update' buttons. A fourth red callout box labeled 'Add Questions' points to the 'Add New Question +' button at the bottom right. The form fields include: 'Assessment Title' (text input with 'Biology -week 2'), 'Subject' (dropdown menu with 'Biology'), 'Student Active' (dropdown menu with 'No' selected), 'Periodic Table' (dropdown menu with 'N/A'), 'Formula' (dropdown menu with 'N/A'), and 'Calculator' (dropdown menu with 'N/A'). Below these fields are three checkboxes: 'Allow student to take assessment only one time', 'Shuffle Questions', and 'Allow Speaking Questions'. At the bottom left, there is a link for 'Available Questions'.

TPA Creation Layout

When you have made all your selections, click **Save**. After saving, that *button* changes to **Update**. Now, you may add assessment questions by clicking the “**Add New Question+**” *button* that appears at the bottom-right of layout. (see *above*)

When you click the **Add New Question** *button*, a “Questions to Add” layout will appear *as below*. Questions are listed by Domain and Standard for your selected subject. If you would like to see the entire question, click anywhere on the blue text, and a pop-up box of the questions will appear. Questions labeled [A2] are from the Form A test. Questions labeled [ODE] are Ohio Department of Education released questions. All other questions are from SCWAs. Click in the box to the left of each question to include it on your assessment.

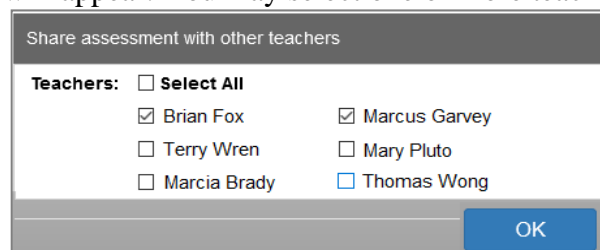
**NOTE:** You may select other grade level subjects from the drop down box at the top of the layout. After selecting your questions, click **Save** to include them in your assessment. You may also type into the “Search” box to find questions than include keywords.



If your test is ready to post your TPA to your students, select **Student Active:** “**Yes**” in the Creation layout (see *the previous page*) to activate your assessment. Then click the **Update** *button*. You may also “**Share**” your test with other teachers in the school.

## Share TPAs

You may share your TPA with other teachers in the school by selecting the **Share** *checkbox* under the Save-Update button in the TPA Creation layout (see *the previous page*). A list of teachers in your school will appear. You may select one or more teachers to share your TPA.



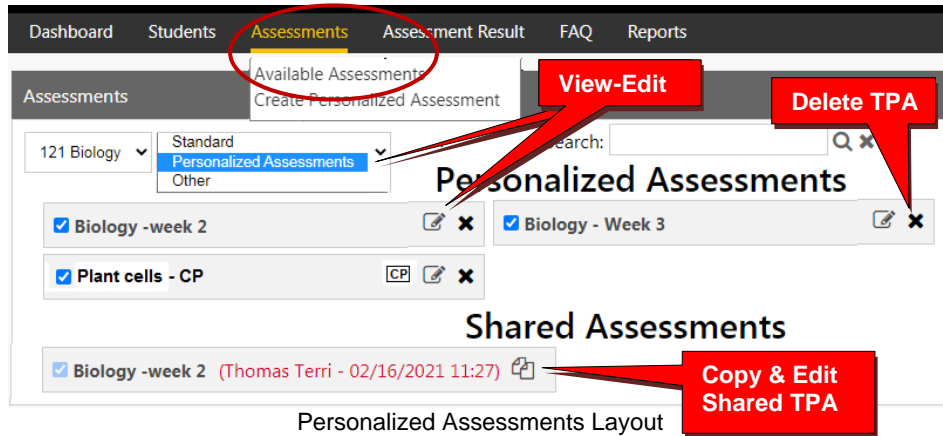
Teacher Share List


Shared teachers may use your original TPA or copy and edit their own version. It is recommended you include specific identifying information in your **Student Assessment Title**. For example, instead of naming you file “Biology,” name it “Biology–Week 1” or “Biology–Vertebrates,” etc.

Shared TPAs will appear in the shared teachers' Menu in **Assessments** > Available Assessments > Personalized Assessments > Edit Personalized Assessments layout *below*.

## Edit TPAs

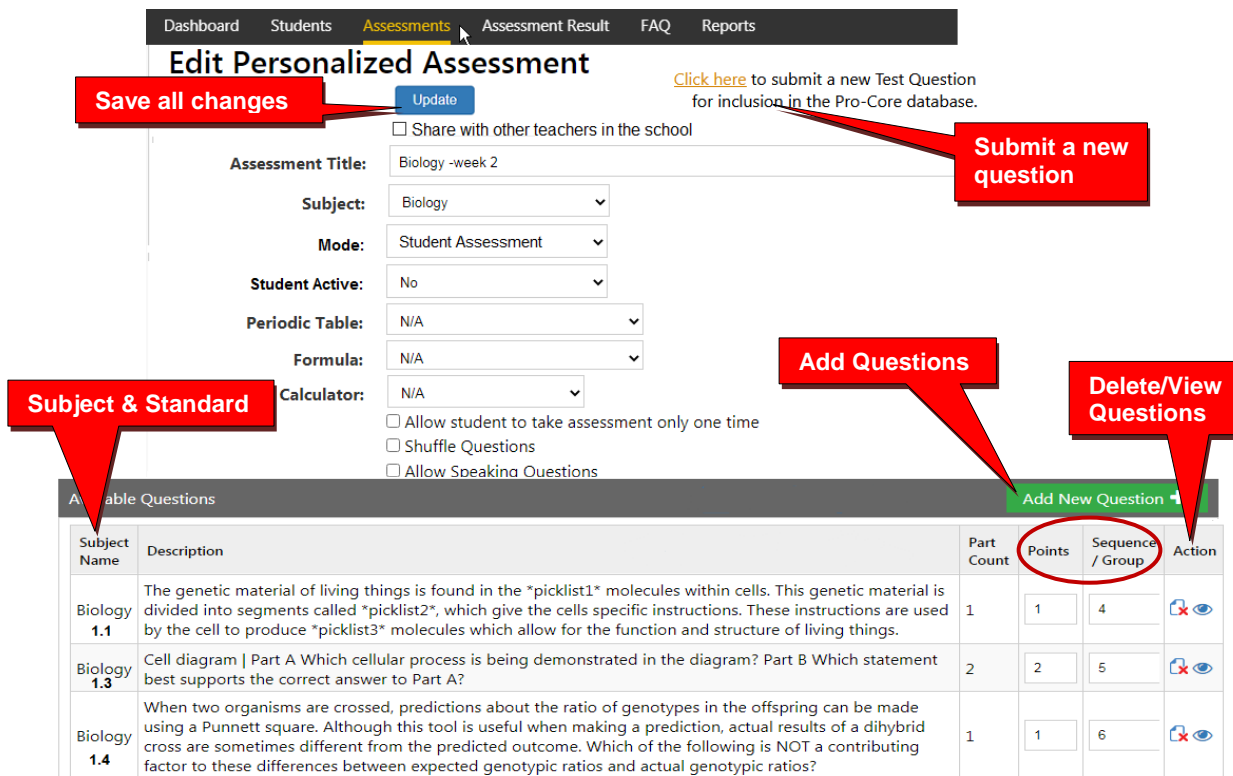
To view, edit, or delete your Teacher Personalized Assessments (TPAs), select “Available Assessments” under your **Assessments** drop-down box. Then select “Personalized Assessments” in the Assessments box.



Select the **edit**  icon to view or delete questions, or add new questions in a selected TPA.

If you wish to edit a shared TPA from another teacher, you must first make a copy of it. You may share your own version of a TPA by selecting the **Share** checkbox under the Update button in the TPA Edit layout (*below*). A list of teachers in your school will appear (*as shown above*). You may select one or more teachers to share your TPA.

**NOTE:** You may also adjust the **points** or the **sequence** of questions in the edit layout .



If you make changes, click the **Update** button—or **Save** button in the “Add New Questions” layout. If your test is ready to post to your students, select **Student Active: “Yes”** to activate the assessment for student use. Then click the **Update** button.

## Students: Using TPAs

Activated Teacher Personalized Assessments [**Student Active: Yes**] will appear in the student’s **Assessments** Menu in the “Available Assessments” layout under “**Other Assessments.**” Further information about **Student Assessments** is found in *Pro-Core User Manual*, Section **P**.

Available Assessments Score

Biology

Other Assessments Key:

TPAs **Other Assessments** Search:  Q x

Biology -week 2  Plant cells - CP

**Student Assessment**

Student layout: Other Assessments

## Teachers: TPA Reports

### 1. TPA Assessment Result

In the teacher Menu, click **Assessment Result**, and then **TPA** from the drop down box. Further Information about Assessment Results is found in the online *Pro-Core User Manual*, page **M-10**.

Dashboard Students Assessments **Assessment Result** FAQ Reports

Assessment Result

301 Biology TPA **Assessment Result: TPA**

School	Student Name	Title	Subject	Starting Time	Ending Time	# of times opened	Score	Action
RIV: Riverside HS	Jones Charles	Biology - Chap 3	Biology	9/19/19 13:07	9/23/19 14:36	3	30%	Result Student Responses

**Assessment History**

Opening Time	Closing Time	IPAddress
09/19/2019 13:07		64.113.185.178
09/22/2019 12:50	09/22/2019 12:11	64.113.185.178

**Question History**

Question	Time Spent
AMHIST_4899	00:01:54
AMHIST_18050	00:02:52

TPA Assessment Result

## 2. TPA Item Analysis

In the teacher Menu, click **Reports**, select **Forms & SCWAs > Item Analysis**, and then **TPA** from the drop down boxes. Further Information about the Item Analysis report is found in the online *Pro-Core User Manual*, pages **M-2f**.

**Item Analysis Report**

Physical Science 434-1 All Students **TPA**

Generate Report Hide Answers Print Preview

Forms & SCWAs Item Analysis  
Forms ABC only Standard Details  
System Statistics Student Report Card  
Writing Evaluation SCWA Pre-Post Analysis

**Pro-Core**  
Item Analysis Report 2/1/2021 Tommy Tune # 434  
RIV: Riverside HS

Std.#	Q#	Question Text	Score %	Q-Type	CD	Student Data	Q. Count	No Ans.	A	B	C	D	E	F	G	H
<b>Physical Science Standard 5: Reactions of matter (17%)</b>																
5	1	Photosynthesis is the chemical reaction in which carbon diox...	0	MCR	R	Load	0	0								
5	2	Enter numbers in the blank boxes to balance the equation. *...	7	FB	C	Load	14	0	43 ✓	57	7 ✓	93	7 ✓	93	7 ✓	93
5	3	Enter numbers in the boxes to add coefficients to balance th...	7	FB	C	Load	14	0	7 ✓	93	21 ✓	79	14 ✓	86		
5	4	P2O3 is a white crystalline solid with a garlic-like odor. L...	36	MCR	R	Load	14	0	21	36 ✓	14	29				

TPA Item Analysis Report

## 3. TPA Standards Detail

In the teacher Menu, click **Reports**, select **Standards Detail**, and then **TPA** from the drop down boxes. Further information about the Standards Detail report is found in the online *Pro-Core User Manual*, pages **M-3f**.

**Standards Detail Report**

Biology 101 All Students **TPA** Standards From Date To Date

Generate Report Export as Excel Print Preview

Forms & SCWAs Item Analysis  
Forms ABC only **Standard Details**  
System Statistics Student Report Card  
Writing Evaluation SCWA Pre-Post Analysis

**Pro-Core**  
Standards Detail Report Tommy Tune  
RIV: Riverside HS

Student Name (Ans/Skip/Total/Exit Browser )	Student Code	1	2	3	4	5	6	7	8	9	10	11	12	13	%Avg
Donald Beesing (13/0/13/0)	21766	20	★	40	50	★	★	50	★	0	0	33	0	0	45%
Derrick Black (12/1/13/0)	21984	20	50	0	50	★	50	50	0	0	67	33	0	0	32%
De'Asa Brentoni (9/4/13/1)	21810	0	0	0	0	0	0	0	★	50	33	33	0	0	17%

TPA Standards Detail Report

## 4. TPA Pre-Post Analysis

In the teacher Menu, click **Reports**, select **Pre-Post Analysis**, and then **TPA** from the drop down boxes. Further information about the Pre-Post Analysis report is found in the online *Pro-Core User Manual*, page **M-4**.

Dashboard Students Assessments Assessment Result FAQ **Reports**

**Pre-Post Analysis**

Mathematics 7 101 **TPA** Mathematics - Week 2

Generate Report Print Preview

Forms & SCWAs Forms ABC only System Statistics Writing Evaluation Item Analysis Standard Details Student Report Card **SCWA Pre-Post Analysis**

Mathematics 7 Pre-Post Analysis Report

	Student Name	Date	Pre Score	Post Score	Difference	Times taken	Average
[-]	Mary Antoin	02/10/17 14:27	75.0%	100.0%	+25.0	3	87.5%
		<b>Date</b>	<b>Score</b>				
		10/10/16 18:21	75.0%				
		10/10/16 18:23	87.5%				
		02/10/17 14:27	100.0%				
[+]	Sidney Caesar	02/10/17 14:30	75.0%	62.5%	-12.5	2	68.8%
[+]	Mary Blount	02/10/17 14:33	37.5%	62.5%	+25.0	4	37.5%
[+]	Charlie Tunes	02/10/17 14:29	50.0%	50.0%	0.0	2	50.0%

TPA Pre-Post Analysis Report

## Administrator Procedures

Administrators may view, print, run, edit, or delete Teacher Personalized Assessments by subject and teacher in their Assessments menu.

Administrators may also *Share* TPAs among other teachers in the school or district.

See **Section G** (District administrators) or **Section J** (School Administrators) in the *Pro-Core User Manual*.

Contact Ben Hemingway for more information: [Hemingway@pro-core.us](mailto:Hemingway@pro-core.us)

➤ *The next section deals with 5-Tier Writing.*